



L-Awtorità tax-Xandir  
MALTA  
Broadcasting Authority

**APPLICATION FORM  
LICENCE FOR COMMUNITY RADIO SERVICES**

**SECTION I: GENERAL**

**1. PROPOSED STATION NAME**

Name by which applicant wishes his/her station to be known.

**2. DURATION OF SERVICE\***

☐

\*\*one month or less

☐

three years

*\* Tick as appropriate*

*\*\*In the case of short-term licences, applicants may obtain a maximum of 4 licences per year.  
Only one application fee is applicable per calendar year.*

**3. APPLICANT**

Please complete either A, or B, or C:

**A. If individual:**

Name:

I.D. No:

Address:

Telephone:

Please attach:

- (i) a recent police conduct certificate;
- (ii) a copy of Identity Card.

**B. If applicant is an organisation:**

Name of organisation:

Address:

Telephone:

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Indicate the name of President / Secretary General or any other person in whose name the license will be issued. He/she will be considered as the Editor of the station.

Name \_\_\_\_\_

Designation \_\_\_\_\_

Please attach:

- (i) a recent police conduct certificate;
- (ii) a copy of Identity Card.

**C. If applicant is a company:**

Name of company:

Address:

Telephone:

Board of Directors:

Provide the following details in respect of the Chairman and each director individually:

- Name
- Home address
- I.D. No.
- Age
- Nationality

Provide name of Station Editor: \_\_\_\_\_

Please attach Memorandum & Articles of Association of the Company issued by Malta Financial Services Authority.

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**4. STAFFING**

Give details of any role to be played by voluntary or paid helpers in the running of the station.

*(Include additional sheets if necessary)*

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<b>SECTION II: PROGRAMMING</b>
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**5. PROPOSED PROGRAMME SERVICE**

Provide an outline of the proposed service. The programme line-up should include broadcasts which specifically address the needs of the community.

The successful applicant will be free to vary this outline provided the general approach is maintained.

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**6. HOURS OF BROADCASTING**

During which hours of the day is it intended to broadcast?

(minimum 20 hours per week; it is not necessary to broadcast on consecutive days.)

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**7. NEWS**

Is it planned to broadcast community news?

YES/NO

If yes, elaborate on the proposed news services, regular content and broadcast times.

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**8. COMMUNITY SUPPORT <sup>[♦]</sup>**

List all the organizations, individuals, etc. who have lent support to and are recommending this application and attach a copy of the relative documentation, **at least three letters <sup>[♦♦]</sup>**.

All prospective applicants for a community radio station should ensure that letters of support by community organisations should consist, not in letters of no objection, but in letters recommending to the Authority that the proposed community radio station should be approved by the Authority and that the said organisation gives its full support to the said station in view of its programme schedule. Preferably, the said organisation should consider participating actively in the station's programme output.

<sup>[♦]</sup> *This part of the form does not apply to applications for a one-off licence not exceeding one month.*

<sup>[♦♦]</sup> *Letters of support from political parties will not be accepted. All letters of support are to be presented as originals on the appropriate letterhead.*

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**9. ADVERTISING OR OTHER REVENUE**

What arrangements are envisaged to finance the proposed programme service through advertisements which relate to works, services or any form of activity connected with the community served by the station? <sup>[\*]</sup>

Only the following advertising is allowed:

- (a) Work opportunities which exist in the licensed transmission area; (b) events which are to occur in the specified area;
- (c) Business carried out in the specified area; and services which are delivered in the specified area.

<sup>[\*]</sup> *This part of the form does not apply to applications for a one-off licence not exceeding one month.*

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## SECTION II: PROGRAMMING

### 10. TRANSMISSION SITE

Where is it proposed to locate the transmitter and the aerial? Please provide any further technical information about transmission proposals that may be relevant.

For repeat applicants, please indicate whether the transmitter site has changed since the last application.

*Please note that applicants are liable to Malta Communications Authority's frequency identification fees and other fees for technicians' tests to establish licence parameters of the station in a particular locality.*

### 11. STUDIO LOCATION

Where is the proposed studio location? If premises are already available, please give actual address and present use of property.

### 12. READINESS DATE / DATES OF TRANSMISSION

a) What is the expected date for the start of transmission?

b) In the case of short-term licences, what is the period of transmission?

### 13. APPLICATION FEE

I am enclosing €116.00.

☐ CASH

☐ CHEQUE

### 14. CONCLUDING DECLARATION

Applicants are required to conclude their submission with the following declaration:-

#### DECLARATION

I hereby declare that to the best of my knowledge and belief the statements made in this application are correct. I understand that the Broadcasting Authority reserves the right to revoke the licence if at any time any statement made is found to be false.

Further I declare and confirm that I am fully aware that the Broadcasting Authority reserves the right to carry out a due diligence review of the legal, financial, technical and business operations and condition of Applicants. I acknowledge, undertake and bind myself to cooperate in regard to any such review and to provide when necessary information and documents for the proper and effective implementation thereof.

Signed: \_\_\_\_\_  
[Applicant]

\_\_\_\_\_  
Name in Block Letters

\_\_\_\_\_  
Date: